

UNION COUNTY

Board of Commissioners

JOHN J. HOWARD, Chairman
STEVE McCLURE, Commissioner
LORENCE D. SAVAGE, Commissioner

1106 "K" AVENUE

LA GRANDE, OREGON 97850

PHONE (541) 963-1001

FAX No. 963-1079

January 29, 1996

Joe Garlitz
Recorder/Administrator
City of Elgin
P.O. Box 128
Elgin, OR 97827

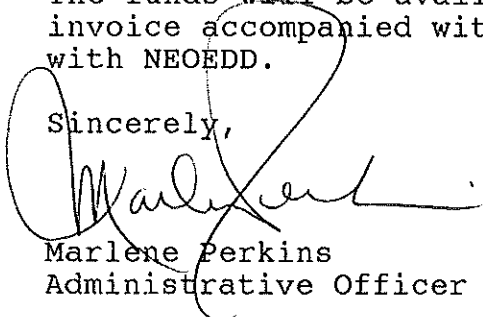
Dear Joe:

The Board of Commissioners have discussed your request to transfer the discretionary funds committed for the University of Oregon "RARE" worker program to another project.

The Commissioners feel your request to utilize these funds to acquire grant writer/project coordinator services through NEOEDD in conjunction with the City of Union is an appropriate transfer.

The funds will be available to you upon presentation of an invoice accompanied with a copy of the contract negotiated with NEOEDD.

Sincerely,


Marlene Perkins
Administrative Officer

sb

CITY OF ELGIN

P.O. BOX 128

ELGIN, OREGON 97827

PHONE (503) 437-2253

January 19, 1996

Steve McClure
Union County Commission
Union County 1101 "K" Avenue
La Grande, OR 97850

Dear Steve,

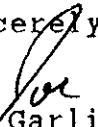
The City of Elgin has been granted funds from the County discretionary funds. The City had requested these funds to help with the expenses of hiring a "RARE" Worker through the University of Oregon. Unfortunately there were not enough candidates for this program to support Elgin.

The City of Union and the City of Elgin has proposed to acquire the part-time services of a grant writer/project coordinator through NEOEDD. The Community Response Teams from Elgin and Union have agreed that pooling funds our mutual funds would makes this a possibility. We have had preliminary discussions with NEOEDD regarding this matter. Lisa Lang has indicated that the Board is interested in providing these services with this arrangement.

We are asking therefore that the discretionary funds allocated for Elgin be allowed to be used for the purchase of consultation through NEOEDD.

Thank you for your consideration.

Sincerely,


Joe Garlitz
Recorder/Administrator

**UNION COUNTY
TRANSIENT TAX DISCRETIONARY FUND
GRANT APPLICATION**

APPLICANT NAME(Organization): CITY OF ELGIN/ELGIN 2010
ADDRESS: PO BOX 128
CITY: ELGIN **STATE:** OR **ZIP CODE:** 97827-0128
NAME OF CONTACT PERSON: JOE GARLITZ
TITLE: RECORDER **DAYTIME TELEPHONE:** 503-437-2253

PROJECT TITLE: UNIVERSITY OF OREGON RARE WORKER
PROJECT DURATION: Start Date: OCTOBER 1995 End Date: SEPTEMBER 1996

ORGANIZATION BACKGROUND & PROJECT NARRATIVE: Please include a brief narrative about your organization, describing its history and purposes. Also please describe the scope of activity for which grant funds are requested. What do you want to do; why is it important; how are you going to do it; what are the economic benefits? Include your proposed method of evaluating the success of your activity.

PROPOSED PROJECT BUDGET:

Revenues:

Source	Amount
<u>CITY OF ELGIN/2010</u>	<u>\$ 3,000</u>
<u>US BANK</u>	<u>2,000 **</u>
<u>RURAL DEVELOPMENT INITV.</u>	<u>2,000 **</u>
<u>UN CO DISCRETIONARY FUND</u>	<u>5,000 **</u>
<u>IN KIND</u>	<u>1,200</u>
 TOTAL	 <u>\$13,200</u>

**REQUESTED, NOT COMMITTED

Expenses:

Item	Amount
<u>RARE WORKER</u>	<u>\$12,000</u>
<u>U OF O</u>	<u></u>
 OFFICE	 <u>1,200</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
 TOTAL	 <u>\$13,200</u>

TOTAL DISCRETIONARY FUNDS REQUESTED: \$5,000

CITY OF ELGIN

P.O. BOX 128

ELGIN, OREGON 97827

PHONE (503) 437-2253

August 18, 1995

Union County Board of Commissioners
1106 "K" Ave.
La Grande, Oregon 97850

Dear Sirs,

In early 1990 the Oregon Economic Development Department did a SWOT (Strength Weakness Opportunity and Threat) analysis for Elgin. With the support of Rural Development Initiatives (RDI) beginning 1992, we created a community response team (CRT) and drafted a strategic economic development plan. This has greatly enhanced the willingness of the people of Elgin to stepped forward and "own" their future, and to accept responsibility for fostering the growth of their economic and social environment.

We have made a lot of progress on projects where volunteer efforts are appropriate. However, we lack the resources to implement some of the more technical development strategies, and to complete tasks that require an extended commitment of time from a given individual.

We have the opportunity, this Fall, of obtaining a full time intern assigned to our community for one year. The RARE (Resource Assistance for Rural Environments) program is directed by the University of Oregon. Interns are placed in the host community with the objective of being materially effective in achieving some specific community development goal. We have several projects in our strategic plan that could be accomplished by such a person.

Each host community must provide a cash contribution to the program of \$12,000. The Elgin 2010 committee has allocated \$3,000, budgeted by the City for economic development, to this goal. We have requested contributions of \$2,000 from both the U.S. Bank and RDI to help with the monetary requirements of this project. If these sources materialize we would need an additional \$5,000 for our cash commitment.

I have enclosed some additional information for your review concerning the RARE program.

Your assistance in providing funding for this purpose is greatly appreciated. Thank you.

Sincerely,

Joe Garlitz
Recorder/Administrator

UNION COUNTY
TRANSIENT TAX DISCRETIONARY FUND
GRANT PROGRAM

Grant Summary

Funds shall be used for specific projects and not for funding of ongoing operations of any organizations or annual events. Two types of funding opportunities are as follows:

1. Immediate Opportunity Grants: These grants would be considered seed money in the development of some larger project when no other source of funding is available. Examples would be travel, entertainment, studies, surveys, etc., needed to develop some larger project.
2. Project Grants: These grants would be for a specific project.

Funds will be made available for both types of projects, but no percentage allotments have been given to any one type to avoid missing any opportunity when it becomes available. All of the funds available will not necessarily be expended each year allowing an accumulation of funds for some major project in the future.

Procedures

The Transient Tax Discretionary Fund Grant Application requests a short narrative of the project together with a budget of the proposed project. The Transient Tax Discretionary Fund Committee will review the proposals and select the most promising for oral presentation. Immediate opportunity grant requests will be processed on a timely basis as needed.

Criteria

All proposals will be evaluated using the following criteria:

1. Countywide impact.
2. Greatest economic return for dollars invested.
3. Self-sustaining projects.
4. No preference will be given to public versus non-public projects.
5. Must be Union County projects only.
6. Projects limited to tourism and economic development.
7. Matching Funds. (Projects with a broad base of funding)

Miscellaneous

1. Criteria will be reviewed annually by the Transient Tax Discretionary Fund Committee.
2. Actual funding will be based on revenue generated.
3. Applications may be picked up and returned to the County Commissioners' Office, 1106 K Avenue, La Grande.